

Memorandum of Understanding Between
City of Everett (Everett Public Library) and Imagine Children's Museum

Imagine Children's Museum (Imagine) will form a partnership with City of Everett (Everett Public Library - EPL) to implement the Humanities Washington **Prime Time Family Reading** program for families at **Hawthorne Elementary**. The program will take place at Imagine Children's Museum, 1502 Wall St, Everett WA 98201, and at the Everett Public Library (Main Library), 2702 Hoyt Ave, Everett WA 98201.

The program goals are to:

- 1) Deliver quality humanities education experiences,
- 2) Increase public library use,
- 3) Increase family bonding and reading time,
- 4) Positively affect the attitude and behavior regarding reading,
- 5) Improve academic achievement.

Imagine agrees to the following:

- Imagine will host three Prime Time sessions on February 1, 8, and 15, 2024. Each session will begin at 5:00 p.m. and run for two hours.
- Imagine will procure all books, meals and other materials distributed to families for each weekly program.
- Imagine will provide staff to fulfill the roles of the Program Coordinator and Preschool Assistant as outlined in the Humanities Washington Team Member Responsibilities document.
- Imagine will establish a contract with the Humanities Scholar in order to ensure their presence at each weekly session.
- Open and regular communication with Everett Public Library staff.

Everett Public Library agrees to the following:

- EPL will host three Prime Time sessions at the Main Library on January 11, 18, and 25, 2024. Each session will begin at 5:00 p.m. and run for 90 minutes.
- EPL will provide staff to fulfill the role of Storyteller as outlined in the Team Member Responsibilities document.
- EPL will offer additional staff support to ensure access to library facilities and adequate support for families while attending all six Prime Time sessions.

Imagine and EPL will work jointly with staff at Hawthorne Elementary to provide communications to families participating in the program.

For services provided by the Storyteller, Imagine will pay EPL a stipend of \$875.

Program contact at Imagine is:

Nick Spicher
nicks@imaginecm.org
425-258-1006 x1011

Program contact at the Library is:

Jennifer Patterson
jpatterson@everettwa.gov
425-257-8021

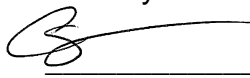
For Imagine Children's Museum

Nancy L Johnson 01/10/2024

Nancy Johnson Date

Executive Director

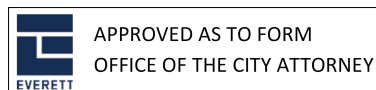
For City of Everett

 01/10/2024

Signature Date

Name: Cassie Franklin

Title: Mayor



Attest:













EPL Main Hawthorne 2024_1.8.24_SD

Final Audit Report

2024-01-10

Created:	2024-01-10
By:	Marista Jorve (mjorve@everettwa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAYu5xymKM8BXrMNGeu1v_PdH3WziPe3IP

"EPL Main Hawthorne 2024_1.8.24_SD" History

-  Document created by Marista Jorve (mjorve@everettwa.gov)
2024-01-10 - 5:40:10 PM GMT
-  Document emailed to Meghan Edwards-Bond (MEdwards-Bond@everettwa.gov) for approval
2024-01-10 - 5:41:15 PM GMT
-  Email viewed by Meghan Edwards-Bond (MEdwards-Bond@everettwa.gov)
2024-01-10 - 5:41:29 PM GMT
-  Document approved by Meghan Edwards-Bond (MEdwards-Bond@everettwa.gov)
Approval Date: 2024-01-10 - 5:41:35 PM GMT - Time Source: server
-  Document emailed to jpatterson@everettwa.gov for approval
2024-01-10 - 5:41:36 PM GMT
-  Email viewed by jpatterson@everettwa.gov
2024-01-10 - 8:29:21 PM GMT
-  Signer jpatterson@everettwa.gov entered name at signing as Jennifer Patterson
2024-01-10 - 8:29:48 PM GMT
-  Document approved by Jennifer Patterson (jpatterson@everettwa.gov)
Approval Date: 2024-01-10 - 8:29:50 PM GMT - Time Source: server
-  Document emailed to nancyj@imaginecm.org for signature
2024-01-10 - 8:29:52 PM GMT
-  Email viewed by nancyj@imaginecm.org
2024-01-10 - 9:22:14 PM GMT
-  Signer nancyj@imaginecm.org entered name at signing as Nancy L Johnson
2024-01-10 - 9:23:17 PM GMT



Document e-signed by Nancy L Johnson (nancyj@imaginecm.org)

Signature Date: 2024-01-10 - 9:23:19 PM GMT - Time Source: server



Document emailed to Tim Benedict (TBenedict@everettwa.gov) for approval

2024-01-10 - 9:23:20 PM GMT



Email viewed by Tim Benedict (TBenedict@everettwa.gov)

2024-01-10 - 9:23:42 PM GMT



Document approved by Tim Benedict (TBenedict@everettwa.gov)

Approval Date: 2024-01-10 - 9:24:01 PM GMT - Time Source: server



Document emailed to Cassie Franklin (cfranklin@everettwa.gov) for signature

2024-01-10 - 9:24:03 PM GMT



Email viewed by Cassie Franklin (cfranklin@everettwa.gov)

2024-01-10 - 10:46:45 PM GMT



Document e-signed by Cassie Franklin (cfranklin@everettwa.gov)

Signature Date: 2024-01-10 - 10:46:52 PM GMT - Time Source: server



Document emailed to Marista Jorve (mjorve@everettwa.gov) for signature

2024-01-10 - 10:46:53 PM GMT



Document e-signed by Marista Jorve (mjorve@everettwa.gov)

Signature Date: 2024-01-10 - 10:50:49 PM GMT - Time Source: server



Agreement completed.

2024-01-10 - 10:50:49 PM GMT